



香港能仁專上學院
Hong Kong Nang Yan College
of Higher Education

Hong Kong Nang Yan College of Higher Education (NYC) is a private tertiary institution registered under Cap 320 in April 2014 and is approved by the HKSAR Government to offer 4-year full time degree programmes. We now invite qualified candidates for the following post:

Director of Information Technology Service Office

Reporting to the Vice President, the Director will lead and manage the Information Technology Services Office, including academic and administrative computing, networking, support services, classroom and instructional technology and programming services.

Responsibilities:

- Develop goals and strategies to ensure the IT office runs smoothly and effectively.
- Direct and establish IT-related projects.
- Supervise the networks and computer systems in the company to ensure optimal performance.
- Plan and direct the implementation of new IT systems.
- Troubleshoot computer and network related issues and establish regular maintenance.

Requirements:

- Bachelor's degree or above in Computer Science or relevant discipline.
- Minimum 8 years of experiences in IT Infrastructure with 4 years of experience working as IT Manager & team management.
- Holder of PMP Certificate would be advantageous.
- With strong and broad understanding in multiple technical domains including but not limited to: Network, Firewalls, O365, Applications, Operating Systems, Content Management System for web site, Email Systems, Database, Storage, VMWare, online learning platform, IP Phone and AV equipment etc.
- Understanding of any cloud platform such as Azure/AWS/GCP would be advantageous.
- Understanding of security best practices and being able to suggest solutions for increasing efficiency and extra security.
- Logical thinking to identify a range of strategies/solutions in best practices before deciding the best course of action.
- Good interpersonal, communication and problem-solving skill.
- Familiar with IT and Library operations of tertiary institutions preferable.
- Proficient in spoken Cantonese, English, Mandarin

We offer competitive salaries. Please send your application with a detailed resume, indicating your present as well as expected salary, to the Human Resources Office, Hong Kong Nang Yan College of Higher Education, 325 – 329 Lai Chi Kok Road, Shamshuipo, Kowloon OR by email to hr@ny.edu.hk. Applications will not be acknowledged or returned. Interviews of suitable applicants will continue until the post is filled. NYC reserves the right not to fill any position. Applicants who have not been contacted by us before the end of November 2021 may assume that their applications have not been shortlisted for this round of recruitment.

(The personal data provided by an applicant will be kept confidential and used for recruitment purpose only)